

## ABSTRACT

All highschool students in Indonesia have to study English. Eventhough they have been studying English for at least 6 years, their English is still at a low level. One of the grammatical aspects that is considered difficult to master is the Passive Voice. This fact is supported by the survey I did to the first year students of the English department of Sanata Dharma University. The result shows the students' low ability to form and convert the passive sentences. To overcome the difficulties in learning that grammatical aspect, various teaching techniques are needed to help the teachers transfer the knowledge to the students, and help the students accept and learn it.

Teaching the Passive Voice based on the students' errors is considered useful because the errors are considered as a teaching matter to seek better techniques. The teaching techniques and procedures presented in this thesis are made based on the students' errors.

The teaching techniques and procedures here are divided into two parts. The first part is divided into four small parts and made according to the possible causes of difficulties and the second one is the general, communicative teaching of the Passive Voice. The purpose of these divisions is to decrease the errors according to the difficulty classification. The purpose of the general teaching is to present the teaching of the Passive Voice that may prevent the students from making more errors.